



TABLE OF FEES AND COMISSIONS

DuoLife Club Regulations Attachment 4

	Name	Description	Fee*
1.	Assignment	Document allowing for change of the account owner (the fee does not relate to a Club Member who is changing settlement manner from a natural person to a business activity and vice versa).	£111,00 125,00 €
2.	Change of ID/ Settlement zone	If a Club Member, during the term of an agreement, decides to change their ID, e.g. from PL to DE.	£44,00 50,00 €
3.	Authorisation	A document entitling to obtain any information concerning the profile of a Club Member to a person authorised in it and the possibility to give instructions concerning their account.	£6,00 6,00 €
4.	Change of position in the structure	Changes of position in the structure are made according to guidelines included in Principles and Procedures of DuoLife Club, which you can find here.	- £22,00 / 25,00 € for each transferred person - £22,00 / 25,00 € x no. of persons in Discount Structure that are below the transferred person (maximally 15 persons) - £22,00 / 25,00 € x no. of persons in Career Structure that are below the transferred person (maximally 15 persons)
5.	Active Business Assistant	Information on benefits from Business Assistant can be found here: https://myduolife.com/pages/asystemt-biznesowy,262.html?_Language=en	- £33,00 / 37,00 € annual fee - £4,50 / 5,00 € monthly fee
6.	Non-active Business Assistant		
6.1.	First withdrawal from the Virtual Portfolio	Withdrawal of funds from the Virtual Portfolio to Sodexo (applicable to natural persons) or to bank account (business activity).	£4,00 5,00 €
6.2.	Each next withdrawal from the Virtual Portfolio	Withdrawal of funds from Virtual Portfolio to Sodexo (applicable to natural persons) or to a bank account (business activity).	£1,00 1,00 €
7.	Administrative fee - Fleet Program	A fee applicable to a car user who uses the Fleet Program	£11,00 12,50 €
8.	Handling fee - Fleet Program	A fee applicable to a car user as of receiving a ticket**	£11,00 12,50 €
9.	Administrative fee - own deductible in damage	A fee applicable to own deductible in any damage, which was caused by a car user, or if an offender can't be identified (e.g. car park damage)**	£333,00 375,00 €
10.	Administrative fee - no mileage logbook sent	A fee for the lack of a kilometer report. There is a requirement for reporting the travelled kilometers in the car rental agreement till the 5th day of each month.	£22,00 25,00 €
11.	Administrative fee - km overlap per km	A fee charged for every exceeded kilometer. The limit of kilometers to be travelled is 30 000 km within 12 months, which gives 2500 km per month. (The fee will be billed if, in a given month, the limit of 2500 km will be exceeded).**	£0,20 0,23 €

* Fees are gross amounts

** The fee is charged by the company servicing agreements (rental/leasing)

PLN	Account number for deposit in PLN	PL 35 1050 1445 1000 0090 8068 0508	
EUR	Account number for deposit in EUR	PL 54 1050 1445 1000 0090 8052 5257	SWIFT INGBPLPW
USD	Account number for deposit in USD	PL 32 1050 1445 1000 0090 8052 5265	
GBP	Account number for deposit in GBP	PL 10 1050 1445 1000 0090 8052 5273	
CZK	Account number for deposit in CZK	PL 23 1050 1445 1000 0090 8080 4884	
UAH	Account number for deposit in UAH	UA 38 3206 4900 0002 6004 0527 32541	SWIFT MFO 320649

The above regulations are updated and valid since March 16th, 2020

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